

31st July 2020

Dear Parents/carers,

The YMCA Breakfast and After School club are excited to announce that we will be returning in September 2020! We will be putting in place rigid health and safety measures. We want all staff, parents and children returning to our clubs to be confident that it is safe and we have relevant control measures in response to Covid-19.

We have put together the following information for parents/carers about how we will be running our clubs and how to support your child to prepare for attending. We will continue to update you with information as the start of term draws closer.

What will breakfast and/ or after-school club look like for my child?

Our clubs are Ofsted registered and the activities we offer will be similar to those in previous years. However to help ensure the risk of virus spread is as low as possible we will be putting the following control measures in place to keep people safe and have this at the forefront of everything we do;

- Social distancing will be encouraged at all possible times and we will have posters displayed on site to remind staff, parents and children of this information.
- We will be splitting into two groups – this will be a sibling and non-sibling group, as well as balancing the level of needs and support required for the children. We will share more information about this once we have received bookings for the clubs.
- All resources in use will be cleaned at the end of each activity and stored in separate boxes. For example, used resources will be in 'READY TO BE CLEANED' boxes and once cleaned they will be stored in 'READY FOR USE' boxes.
- Sessions will be outdoor as much as possible.
- There will be a good supply of hand gel and tissues available for each group. We will encourage the 'catch it, bin it, kill it' approach, please could you do the same. Each group will have their own bins to use in the separate play areas.
- Under government guidelines staff do not need to wear PPE such as masks or gloves, unless for first aid, intimate care purposes or if a child shows symptoms of Covid-19.

What will happen when my child arrives and when I collect my child?

- We are working with the schools ready for September and will share this information with you at the beginning of the school term.

What about snack time?

- Children will have snack time in their groups. Snack will be individually wrapped for your child to decrease the risk of contamination. This might mean we will only be able to offer limited choices. Dietary requirements will continue to be catered for as before. Please ensure the staff are aware of any requirements your child might have.
- Children will not be able to bring their own snack to the club.
- Drinking water will be provided on site but children will have to bring their own named drinking bottle.

What about communal areas and other people using the school?

- We are working with the school to put joint measures in place regarding toilet access and working on the site.
- Children have a briefing every session in relation to the plan and movements for the session.
- Straight after the toilet has been used the toilet seat, flusher, door handles and taps will be cleaned over by a member of staff.

What does my child need to bring?

- A bag
- A pencil case containing colouring pencils/felt tips, rubber, ruler and sharpener
- A labelled water bottle already filled with water
- Suitable clothing for the weather conditions as we will be primarily based outside and a change of clothes.
- Comfortable footwear e.g. trainers. Please do not drop your child off in sandals or flip flops.
- If your child has sensitive skin they will need to come with their own sanitizer.

How can parents/ carers help prepare the children?

Even with all these measures in place, children will need to adapt and make changes to their actions and behaviours. We understand that this may be unsettling for your child, and they may need a significant amount of preparation and support in the initial phase of this readjustment to enjoying a normal club session. Please help prepare your child by doing the following:

- Talk your child through the guidance in this document, explaining to them what changes to expect
- Discuss with them the importance of the measures in place
- Please tell them why they will not be able to mix with their friends if they end up in a different group.
- Keep communicating with staff at the club if your child is finding it difficult to adapt.
- Ensure that your child washes their hands when they get home and if they used their own water bottle that it is thoroughly cleaned.
- If your child requires any medication e.g inhaler, epipen etc, please bring on their first day in a labelled bag with a completed medical consent form.
- If your child starts to feel unwell and will not be able to attend a session, please call a member of the club team to let them know as normal. If they display Covid-19 symptoms you must let us know as soon as possible and not bring them in.

We appreciate that there is a significant amount of information to digest, so please take your time to read this, and the other information carefully. If you have any questions, please email us and we will be more than happy to answer these (Info.Childrenswork@ymcaspg.org). We hope you will choose to book a place at our provision.

Yours sincerely,

Children and Family Team