

The YMCA logo is rendered in a bold, dark blue, blocky font. It is positioned in the upper left quadrant of the page, set against a background of overlapping geometric shapes in various colors including pink, yellow, and light blue.

Here for young people  
Here for communities  
Here for you

**YMCA ST PAUL'S GROUP**

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# **NURSERY WAITING LIST INFORMATION PACK**

**Effective from:  
April 2025**



YMCA SOUTH EALING

PART OF YMCA ST PAUL'S GROUP

**YMCA**

**WELCOME TO  
JUMPERS!  
NURSERY**

## What is YMCA?

- ▶ YMCA is the largest & oldest youth charity in the world
- ▶ 114 YMCAs across England – each one a thriving & active community that transforms lives
- ▶ We focus on young people, helping them play an active role within their communities
- ▶ We provide a wide array of community-based activities & services to meet local needs

Being part of our YMCA community means, you will be part of a **worldwide movement** of Christian charities committed to serving local communities and working with 45 million members in 124 countries.

## What does YMCA St Paul's Group do?

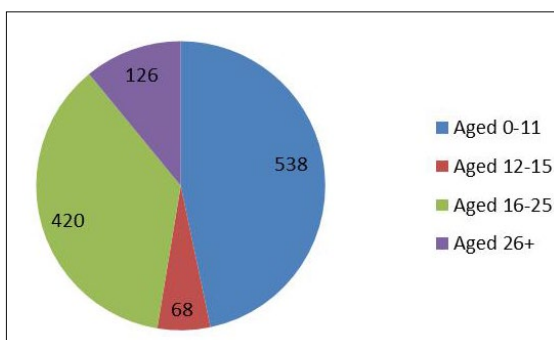
YMCA St Paul's Group is a charity, which supports young people at all stages of their lives. We aim to transform young lives through a wide range of activities, from providing housing and childcare to supporting young people and their families. We encourage, support and challenge young people to become all that they can. Our Christian values form the basis of everything we do. However, we welcome members from all faiths and none.

We provide:

- ▶ Housing with support for over 400 young people, and housing-related support for another 200 young people.
- ▶ Youth work for the 5 – 25 age range including a number of youth centres based across London.
- ▶ Nursery provision for up to 47 children aged 6 months-5 years at any one time based in South Ealing
- ▶ Pre-School provision for up to 28 children aged 2-5 during term time in the White House in Hampton
- ▶ Activity classes for children aged 4– 9 and physical activity sessions for adults run by colleagues in Health & Wellbeing
- ▶ Training programmes and support to access employment and volunteering.

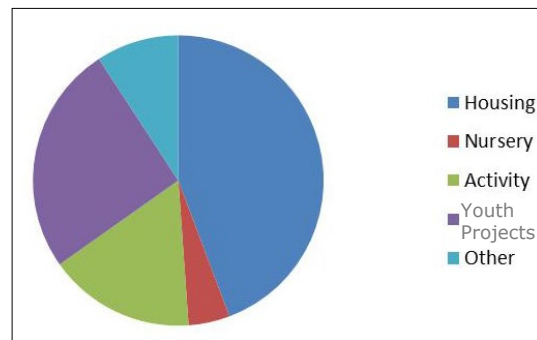
Any profit made by Jumpers! Nursery helps to **support our charitable work** with vulnerable young people.

## Who we work with



Effective date: April 2025  
Next review date: April 2026

## What we do



**Welcome to YMCA SPG**

# **Jumpers! Nursery**

**Ofsted registration No: EY558443****Opening Times****Monday-Friday 8.00-18.00, 51 weeks per year.**

Thank you for coming to visit our Nursery. We are privileged that you are considering trusting us with the care and development of your child.

The YMCA has been in existence since 1870, working with young people to help them to develop in body, mind and spirit. We have been running a Nursery provision at South Ealing, since 2001. We are passionate about providing you and your child with the highest quality of childcare, and will strive to give you the best possible experience during your time with us.

We hope that this pack will give you more information about the setting and will help you to make your decision about whether or not Jumpers! Nursery is the right place for you and your family.

If you have any further questions, please do not hesitate to contact me at any time.

**Anne-Marie Buckley****Early Years Manager****Jasbir Biring****Deputy Nursery Manager****Call us on 020 8832 1516****07810 556820-preferred number**  
**nursery@ymcawestlondon.org****YMCA JUMPERS!  
NURSERY**

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**PART OF YMCA ST PAUL'S GROUP**

## What happens next?

The most important thing for you to do before deciding if Jumpers! nursery is the setting for you, is to come and visit us. This gives you a chance to see the setting in practice and ask as many questions as you want. It is a big decision and we want to do everything we can to make sure you get it right. This visit will be arranged by contacting the setting, a time will be arranged for you to come and view the facilities, Monday-Friday at 10.45-11.00 or 11.00-11.15. **In addition, we have drop-in viewing sessions every Tuesday and Thursday from 10.00-11.30, no booking required. Each show round is for a maximum of 15 minutes.**

A member of the management team will show you around the setting, introduce the staff team, explain the Early Years curriculum, funding for 9 months plus, the menu, the fees and payment process, and answer any questions you may have.

After a visit, and once you have had a chance to look through all the information we send to you, if you are keen to opt for Jumpers! nursery, then you need to complete a 'Waiting List Application Form'. A blank copy of this is included in the pack you receive.

This application form needs to be returned to the deputy manager, you will receive our bank details to pay a **non-refundable waiting list fee of £40.00** to join our waiting list, however this does not secure you a place.

Within this form, you are asked to provide a start date. If this changes, please contact us and we may be in a position to alter the date. **Please note, if you wish to delay your start date by more than 3-weeks this will not be possible.**

Once you are offered a place you will be required to pay a deposit of **£175.00 (£150.00 is refundable when you leave the setting unless your account is in arrears)** directly into our bank account to secure your child's space. This needs to be paid into our account within 7 working days from the date you are offered a space. Failure to do so will result in the offer of a space being withdrawn.

The exact refund criteria are detailed on the '**Secure a place form**', which you are required to sign on your initial visit.

Once finance have confirmed the money has reached our account you will be sent a registration pack and receive a copy of our '**Safeguarding**' policy via email. This pack needs to be returned on your child's first settling-in date. We will be unable to accept your child on-site without this pack being returned and fully completed.

## Settling-in

All children are unique and the amount of time that a child takes to settle into Jumpers! Nursery can vary enormously. Children will be given time to settle in at their own pace, so they feel welcome, safe and confident in a new environment. Typically, this process takes a minimum of two weeks. However, please note three weeks are often necessary to settle children under two or children who have never attended an early years setting previously.

Settling in for your child will be arranged through their key person. We start with a short 60-minute session, and you stay with your child for the initial 30 minutes, and leave your child for the remaining 30 minutes.

We will book another session for 1-1.5 hours, and gradually build up the sessions culminating in a 4-hour session, at a pace that suits

your child. **Parents do not need to remain in the setting with their child during this time. If your child becomes distressed, their key person will discuss shortening their settling-in sessions and extending the settling-in time frame.**

You will also have the option to let your child have a trial lunch and sleep at the setting if they are attending full days.

If it seems that your child is taking a long time to settle in, this will be discussed with you at the earliest opportunity. Likewise, if you feel there is a problem during the settling in period, please raise this with your child's key person or the room leader as soon as possible. If you reach a point where you feel that, Jumpers! nursery is not the place for your child and you change your mind about having them in our setting then this is not a problem. Your child's welfare is the most important thing to us and so their happiness and comfort comes first. We will be happy to suggest alternatives.

**However, please note, that you will lose your deposit if this situation occurs, as we will have to cover costs involved in the settling in process.**

The first five sessions of settling-in are **FREE** and we charge an hourly rate for settling in sessions thereafter.



## Your child's journey with us

The ages of 6 months – 5 years are such a crucial time in your child's development. We know that you are placing a huge amount of trust in us when you leave your child at our setting each day. Every child deserves the best possible start in life, with support to fulfil its potential and our team at Jumpers! Nursery will do all that we can to ensure that we meet your expectations.

A child's experience in the early years has a major impact on their future life chances. The sessions that we run are planned to ensure that all areas of your child's learning needs are met, and our objective is to develop your child's skills and understanding in each area of the curriculum working in line with the Early Years Foundation Stage 2024:

- Communication and Language
- Physical Development
- Personal, social and emotional development
- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

In their time with us, your child will be encouraged to:

- Learn through first hand experiences. The emphasis is on the process of learning skills, concepts and knowledge.
- Use their natural curiosity to explore, apply and test their knowledge and skills.
- Make their own decisions where appropriate; take responsibility for their own actions and behaviour and to learn to consider the feelings of others.
- Be positive about themselves and others and develop self-reliance.
- Interact and relate to the other children and adults in the group.

Your child will also benefit from:

- Going on outings
- Growing fruits and vegetables
- Soft play in the onsite studio at least once a week

## Striving for excellence at Jumpers! Nursery

At Jumpers! we are constantly working to improve our setting. One way we do this is by meeting Ofsted standards. Our latest Ofsted inspection took place in August 2022 and at this review, we received an overall 'Good' rating. In addition to a formal inspection the team:

1. Self-evaluate their practice by contributing to audits.
2. We ask for your feedback. As our customer, your opinion is essential to us, and influences action taken. You are able to have your say through several methods.
3. We work closely in partnership with the London Borough of Ealing Early Years team, who visit the setting to assess and monitor our ability to meet the individual needs of your child successfully.
4. Staff attend bespoke training delivered by Ealing Early Years

## Equal opportunities & celebrating diversity

Although YMCA SPG is built on Christian principles, we welcome people of all faiths and none. The setting is built around your child's individual needs and therefore if we are not celebrating events that are significant to your family, please let us know and we will aim to incorporate them into the setting where possible and appropriate.

## Making sure, we get the right staff

We have a clear Safer Recruitment Policy and Procedure that ensures staff are fully vetted and go through a rigorous interview process. All staff have an enhanced DBS prior to commencing their role.

Occasionally, due to staff sickness and annual leave, the setting is at risk of being under staffed. When this happens, we ensure that we cover this through our own team of bank staff or through the use of agency staff from providers whom we have a long-term relationship with and trust.

## Fees

### Current fees

	<b>Ladybirds</b>	<b>Bumblebees</b>	<b>Butterflies</b>	
<b>Age Group</b>	6mths -2 years	2yrs - 3 years	3yrs - 5years	
<b>Capacity</b>	15 babies	15 toddlers	16 pre-schoolers	
<b>Fees per day</b>	£87. 00 per day	£81.00 per day	£77 per day	8am - 6pm
<b>Fees per am</b>	£50.00	£48.00	£45.00	8am - 1pm
<b>Fees per pm</b>	£45.00	£43.00	£41.00	1pm - 6pm

Monthly fees: We charge for the actual number of days a child is booked into the setting each month. 'Nursery in a Box' has been commissioned to oversee the administration of monthly invoices. Each parent will be issued with a unique log in and can see their invoices online. Invoices are available 15 days in advance of the direct debit being deducted from your account.

## Payment terms for fees

Your child's fees will be due in advance and must be paid by Direct Debit/Vouchers or the HMRC tax-free option. Direct debits will be deducted from your account on the first day of the month for which they relate to\*. This is with the exception of your first month's fees. Payment of your child's fees in their first month must be paid by Bank transfer. Cash will not be accepted.

Childcare voucher payments will be credited to your account during the month they are received into our account. Until they are received, we cannot credit them to your account.

## Grant Funding

### 3-and 4-year-olds-15/30 free hours

We offer universal 15 free hours during term time, 38 weeks per year. You do not require a code.

We offer 30-hour funded places during term time, 38 weeks per year. You need a code to secure this funding stream.

**Full fees are required during non-funded periods as we operate all year round, not term time. Children of eligible families can only receive this funding the term after their 3<sup>rd</sup> birthday.**

### 2-year-olds-15 free hours for eligible working families

We offer 15 free hours for working parents from April 2024 and 30 hours from September 2025. You need a code to secure this funding stream. This funding is for 38 weeks during term time.

**Full fees are required during non-funded periods as we operate all year round, not term time.**

**Children of eligible families can only receive this funding the term after their 2<sup>nd</sup> birthday.**

### 2-year-olds-15 free hours for some families in receipt of additional forms of government support.

We offer 15 free hours for working parents. You need a code to secure this funding stream. This funding is for 38 weeks during term time, and your child can only attend the setting during term time.

**Children of eligible families can only receive this funding the term after their 2<sup>nd</sup> birthday.**

### 9-month-olds-15 free hours for eligible working families

We offer 15 free hours for working parents from September 2024, and 30 hours from September 2025. You need a code to secure this funding stream. This funding is for 38 weeks during term time.

**Full fees are required during non-funded periods as we operate all year round, not term time.**

You are required to provide your child's full birth certificate or passport and complete a funding form



supplied to us by Ealing council in order to obtain any of the above funding streams. If you are unable to provide this evidence, unfortunately, we will not be in a position to offer you funding.

It is your responsibility to provide your eligibility code via email to the management team and to ensure you update your code every 3 months' as per government requirements.

**Additional information can be obtained on the government website**  
[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

## Additional fee information

- Sibling Discount: If you have two or more children in the nursery, your oldest child/ren will receive a 10% discount from their monthly bill.
- **Absences & Holidays: There are no refunds given for absence or holidays that you take**
- **Bank Holidays: As is standard practice in early years, we are closed on Bank Holidays, however these days will be charged and you will not receive a discount for these days.**
- **Training days: Each year we hold two staff training days. On these days, the nursery is closed. You will be informed of these days at the start of each calendar year so that you have enough time to make alternative childcare arrangements. You will be charged for these days.**
- Swapping days: You are unable to swap your regular booked sessions on a week-to-week basis. Long-term changes can be arranged as long as there is availability in the sessions you want to swap to. If a space is not immediately available, you can go on a waiting list to be offered a space first when one becomes available.
- Christmas closure: Every year we close the week between Christmas and New Year. Full fees are payable for this period. We also close early on Christmas Eve.
- Additional charges are made for extra days used if available and for late collection of your child from the nursery. This is charged at £5 for the first 15 minutes and £15 for every 15 minutes after this time that you are late. Please note that this charge will be automatically added to your invoice for the following month.
- Your booking pattern must include a Monday or Friday full day.

## Fee increases

YMCA SPG reserves the right to increase the fees and will give you a month's notice of fee increases.

## What our parents say

"The commitment, skills and enthusiasm of the staff makes Jumpers! such a happy place."

"There is something extremely special about the atmosphere that you create and the warmth that you give all the children."

"My daughter is now a brighter, happier and more confident little girl than she would have been otherwise."

"Jumpers has helped my children to learn and develop into confident and happy children."

## Our YMCA SPG community

Effective date: April 2025  
Next review date: April 2026

## Benefits for your child

- The expertise of a national charity working with young people since 1844.

## Benefits for you

- Opportunities for development in mind, body and spirit for all your family.
- Support for you. We have connections with many local organisations that offer help to parents. Let us know and we will help you find specialist support.
- Make a difference – you are helping to transform young lives!

## More than just a song...

To a young person with no home, no job, no skills, no hope  
– **we're the break they need.**



**Family & Youth Work**

Creating positive outcomes with children and young people in their communities, and support for families with nursery, day care, holiday and year-round programmes





Here for young people  
Here for communities  
Here for you

**YMCA ST PAUL'S GROUP**

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Climbing frame  
Play House  
Mud kitchen

Now over 400 square metres of outdoor space.  
Each room has a garden with resources specific to the age group.

**We believe that everyone should be able to enjoy good food and a warm welcome.**

## **Y LOUNGE CAFÉ**

**Open Monday – Friday  
12.00-14.00.**

### **Y Active classes and courses**

Gymnastics for 4–9-year-olds during term time.

- enhancing motor skills, balance, coordination and sense of rhythm
- channelling pent-up energy and developing discipline and concentration
- developing confidence and self-assurance
- experiencing our expertise – our YMCA has worked with young people to develop mind, body and spirit since 1870
- making friends and having fun



## **JUMPERS! NURSERY MISSION STATEMENT**

- Enabling children to develop their emotional and physical skills and build positive social relationships.
- Building on children's natural curiosity to explore, discover and be creative.
- Recognising a child's individuality, effort and achievement.
- Using child and adult led activities to enable children to progress in the 7 areas of the Early Years Foundation Stages.
- Providing equipment and resources to work towards early learning goals.

